



Data Subject Access Request Form

1) **Forward:**

Dear requester, please fill this in order to facilitate a clearer timeline and enhance the efficiency of the handling process of your DSAR at Tirus International SA.

2) **Requested information:**

1. *Data Subject's Identity:* Indicate your full name, contact details, and any relevant identification information.

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2. *Request Type:* Specify that it's specifically a Data Subject Access Request.

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3. *Description of Request:* Give a clear and specific description of the data you are seeking access and timeline or period of the processing.

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4. *Verification:* Join a copy of your ID, driving license etc.

5. *Preferred Format:* Specify in which format you want the data (electronic, printed, etc.).

6. *Declaration:* A statement confirming your understanding of your rights and responsibilities, along with a signature.

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Signature:

7. *Contact Information:* Provide contact details and how you can be reached.

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8. *Submission Details:* Please send the completed form to: privacy@tirus-sa.ch